



Snitterfield Village Hall

COVID-19 treatment plan

In the event of someone becoming unwell with suspected COVID-19 symptoms while at the hall you should:

- a) Send them home immediately
- b) Ask other members of your group to provide their contact details if you do not have them
- c) Ask the rest of your group to leave the premises, observing the usual hand sanitising and social distancing precautions
- d) Advise them to launder their clothes when they arrive home

e) Inform our Bookings Secretary -

Sharon Aust - Tel: 01789 730514 or 07501416221

email: saust1@btinternet.com

f) If the unwell person needs to wait for a lift: -

- (1) Remove them to the safe waiting area, which is in the back room - a chair and washing bowl should already be there
- (2) Put on a mask, face shield, gloves & apron to protect yourself
- (3) Provide them with tissues, a plastic rubbish bag, a bowl of warm water & soap for hand washing & paper towels
- (4) Once they have been collected: -
 - 1. Remove gloves, apron and face mask to the rubbish bag*
 - 2. Leave face shield on top for disinfection
 - 3. Wash your hands for at least 20 seconds with warm soapy water
 - 4. Wait for a responsible committee member to arrive.
 - 5. Once home - launder all your clothes and wipe down disinfect your car

*Note that the waste should be double bagged and kept for 72 hours before being collected.